

## BCP Council Overview and Scrutiny Board – Work Plan. Updated 01.07.24

### Guidance notes:

- 2/3 items per committee meeting is the recommended maximum for effective scrutiny.
- The O&S Board will approach work through a lens of **RESIDENT IMPACT AND EXPERIENCE**
- Items requiring further scoping are identified and should be scoped using the Key Lines of Enquiry tool.

	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
	Meeting Date: 27 August 2024			
1.	<b>Corporate Budget Monitoring 2024/25 Quarter one</b>  To consider the budget monitoring report prior to its consideration by Cabinet.	Scrutiny of Cabinet report	Director of Finance Portfolio Holder for Finance	Cabinet Report
2.	<b>Monitoring Progress with the Shared Vision for Bournemouth, Christchurch and Poole - Q1</b>  To consider the performance monitoring dashboard and how it can be utilised for targeting scrutiny setting out how progress will be monitored for the Shared Vision for Bournemouth, Christchurch and Poole.	Scrutiny of Cabinet report and developing horizon scanning for future consideration	Chief Executive Director of Marketing, Communications and Policy Leader of the Council	Cabinet report – This is the first opportunity to consider the monitoring of the new Corporate Plan – it is expected in future that this would be for information and horizon scanning
3.	<b>BCP Council Assurance Review</b>  Briefing report to Committee to provide assurance that all outcomes from the review have been addressed	Committee Report	Chief Executive Leader of the Council	Officer report requested

Key:  Pre-Decision Scrutiny  Pro-active Scrutiny

	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
	Meeting Date: 23 September 2024			
	<b>Investment &amp; Development Directorate - Regeneration Programme</b> To provide a bi-annual update on the progress of the Council's regeneration programme.	Scrutiny of Cabinet report prior to Cabinet consideration	Corporate Director of Regeneration and Economy Leader of the Council	Cabinet Report
	<b>Directorate Budget Awareness</b> To receive a presentation on the budget, pressures and assumed savings	Presentation and Question and Answer session	Chief Financial Officer, Chief Operations Officer and Chief Executive	To provide the Committee with information prior to the establishment of a budget working group
	<b>Overview and Scrutiny Annual Report</b> The Overview and Scrutiny Specialist is required to report annually on the output of the O&S function.	Committee Report	Scrutiny Specialist	Requirement for O&S to produce an annual report to full Council - all O&S Committee Chairs to be invited
	Meeting Date: 21 October 2024			
	<b>Transformation Report</b>	Scrutiny of Cabinet report prior to Cabinet consideration	Chief Executive Director of IT and Programmes	To be confirmed if going to October Cabinet meeting
	<b>Transformation and the centralised handling of complaints</b> Report requested through the work planning workshops	Report to Committee	Director of Customer & Property	This requires further scoping – <a href="#">KLOE document</a>

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	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
	<b>Performance of the Council</b> Data, and performance of directorates and staff (25)	Informal investigation report by O&S Board		This requires further scoping – <a href="#">KLOE document</a> Will be suited to a working group.
	<b>Blue Badges</b> For the O&S Board to receive an update on this issue from officers following the work the Board carried out last year	Committee Report	Director of Customer & Property	Officer report requested
Meeting Date: 18 November 2024				
1.	Reserved for pre-decision or reactive scrutiny decision or reactive scrutiny (awaiting Cabinet FP update)			
2.	<b>Production and Effectiveness of Public Consultations (2)</b>	Committee Report – Initial update on current situation with potential for working group	Director of Marketing, Comms and Policy Portfolio Holder	This issue will be suited to a working group – further scoping required – <a href="#">KLOE document</a>
3.	<b>Budget Working Groups</b> To consider feedback and recommendations from the established budget working groups	Dedicated budget scrutiny – all groups to feedback to O&S Board	TBC	TBC – All O&S members to be invited
Meeting Date: 9 December 2024				
1.	Reserved for pre-decision or reactive scrutiny decision or reactive scrutiny (awaiting Cabinet FP update)			

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
	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
2.	<b>Crime and Disorder Scrutiny of Community Safety Partnership</b>	Annual Report	Portfolio Holder for Housing and Regulatory Director of Housing and Communities	This requires further scoping – <a href="#">KLOE document</a>
3.	Item to be selected from Pro-Active Scrutiny topic list			
Meeting Date: 6 January 2025				
1.	Reserved for pre-decision or reactive scrutiny decision or reactive scrutiny (awaiting Cabinet FP update)			
2.	Item to be selected from Pro-Active Scrutiny topic list			
3.	Item to be selected from Pro-Active Scrutiny topic list			
Meeting Date: NEW DATE 3 February 2025				
1.	<b>Budget Scrutiny</b> Scrutiny of the 2025/26 budget proposals, consideration of the Cabinet report and any recommendations to be made to Cabinet.	Cabinet Budget report	Adam Richens, Chief Finance Officer Mike Cox, PH Finance	
2		Updates from Budget T&F groups if required	Adam Richens, Chief Finance Officer Mike Cox, PH Finance	

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	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
Items with Dates to be allocated				
	<b>Local Transport Plan</b>	Committee Report	Portfolio Holder for	Board have requested to see this at an early stage and not as a pre-decision Scrutiny item.
	<b>Accounting for Social Value in decision making</b>	Committee Report		Item requires further scoping - <a href="#">KLOE document</a>
	<b>Arts, Culture and Leisure Funding</b> Item requested through work planning workshops	Committee Report	Portfolio Holder for Connected Communities and Portfolio Holder for Customer, Communication and Culture	Item from Pro-Active Scrutiny List (including funding for BSO and Lighthouse) <a href="#">This requires further scoping – KLOE document</a>
	<b>Working more collectively across BCP geographical areas / Locality Governance</b> – Substantive item	Committee Report		<a href="#">This requires further scoping – KLOE document</a>
Working Groups				
	<b>Budget Working Group</b> – Suggested areas:  Operations Directorate: Resident Card, Income forecasts, Fees and charges  Resources Directorate: Transformation Budget, Licensing costs, Revenue & Benefits,	Working group to meet in October	TBC – dependent upon the areas chosen for further scrutiny consideration	It is suggested that the Board consider establishing the working group at its September meeting TBC

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	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
	POTENTIAL WORKING GROUP - Public Consultations	TBC	TBC	TBC
	POTENTIAL WORKING GROUP - Performance of the Council	TBC	TBC	TBC
Item suggestions for Briefing Sessions				
	Coastal / Town Centre Business Improvement Districts – Building a Sense of Place	Presentation and Discussion item	Portfolio Holder for Dynamic Places Portfolio Holder for Connected communities	No formal report / item for discussion.
	Integration of Dorset Local Enterprise Functions into Council - Jan 2026	Presentation and Discussion item to understand the direction of this work and identify any future scrutiny.		
	ERP System Demonstration	TBC	TBC	TBC

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